


















Mettre en place des alertes sur des dossiers


Sur un dossier sensible > on peut mettre en place des alertes !

Documents 

> In channels

▼ In site library

	Name ▼	Modified ▼	Modified By ▼	+ Add column
	Design		OD Administrator	
	Digital Assets Web		OD Administrator	
	General		SharePoint App	
	Go to Market Plan		OD Administrator	
	Mark8 Website		OD Administrator	
	Product		OD Administrator	
	 Research and Developme...   ...		OD Administrator	
	Campaign Sales Data.xlsx		OD Administrator	
	MARK8_workback.xlsx		OD Administrator	
	MARK8-ElevatorPitch.pptx		OD Administrator	
	MARK8-EuropeanProductLaunch.pptx		OD Administrator	
	Mark8-MarketingCampaign.docx		OD Administrator	
	Web_hero_landing.png		OD Administrator	

- Share
- Copy link
- Manage access
- Delete
- Automate >
- Add shortcut to OneDrive
- Download
- Rename
- Pin to top
- Move to
- Copy to
- Folder color  >
- Alert me
- More >
- Details

On peut choisir les utilisateurs si nous sommes admin

Alert me when items change



OK

Cancel

Alert Title

Enter the title for this alert. This is included in the subject of the notification sent for this alert.

Documents: Research and Development

Send Alerts To

You can enter user names or e-mail addresses. Separate them with semicolons.

Users:

MOD Administrator x

Delivery Method

Specify how you want the alerts delivered.

Send me alerts by:

☒ E-mail

admin@M365x33608676.onmicrosoft.com

☐ Text Message (SMS)

☐ Send URL in text message (SMS)

Change Type

Specify the type of changes that you want to be alerted to.

Only send me alerts when:

☒ All changes

☐ New items are added

☐ Existing items are modified

☐ Items are deleted

Send Alerts for These Changes

Specify whether to filter alerts based on specific criteria. You may also restrict your alerts to only include items that show in a particular view.

Send me an alert when:

☒ Anything changes

☐ Someone else changes a document

☐ Someone else changes a document created by me

☐ Someone else changes a document last modified by me

When to Send Alerts

On peut être alerté par message ou message si tout est configuré.

Gestion des alertes

Dans les paramètres de site > alertes utilisateurs

Site Settings ▸ User Alerts ⓘ

Display alerts for (None) ▼

Update

 Delete Selected Alerts

Alert Title

There are currently no alerts to display.

On peut supprimer les alertes mises en place.

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